



SOUND CHECK POSITIVE COVID CASE PROTOCOL

In the event of a participant or member of delivery staff testing positive for COVID-19, the following sequence will be followed -

1 - COMMS

All participants notified via WhatsApp group & specific COVID UPDATE direct email, that a positive COVID case has been reported.

For those participants who have **not** been in close contact with the positive individual, they are advised within email & WhatsApp of measures taking place at the venue and that they are free to attend the next available session.

For any participants who **have** been in close contact with the positive individual, they are advised to self-isolate, consistent with government guidance. These participants will also be notified by telephone.

Session staff & guest speakers are advised in a manner consistent with the approach above, via a specific email to all project staff and telephone calls (in the case of close contact).

2- PRACTICAL MEASURES

In the event of a positive test, a full deep clean & sanitisation of Future Yard will take place. This will include all areas utilised for programme delivery, including entrance area, toilets, venue & stage areas. This is in addition to ongoing cleanliness measures, consistent with our COVID Risk Assessment.

3 - SESSION DELIVERY

In order to allow a full sanitisation of Future Yard as outlined above, a cut-off time of midday on the day of a session has been agreed. If we are notified of a positive test before midday, this will allow sufficient time to undertake the comms & practical measures outlined above, and the session due to take place from 5.30pm on that day can go ahead. After midday this will not be possible, and the session for that day will be postponed.

Questions in relation to this protocol should be directed to Craig Pennington.

Many thanks & stay safe,

Craig Pennington, Director