



FUTURE YARD

ROLE + RESPONSIBILITIES

Job title:	Head Booker
Job Purpose:	<p>Working with Future Yard's live team you will programme and curate live music events, with a particular focus on national and agency represented talent. You will also curate the programming of Future Yard's festivals and showpiece events.</p> <p>You will be required to build a calendar of in-house booked music events, establishing Future Yard at the forefront of a new breed of music venues, ensuring the talent that we showcase and support are both exciting, high-quality and varied. The programme will be curated along agreed budget parameters.</p> <p>Your role will require you being the first line of contact for out of town bands and artists. You will be responsible for looking after and growing these relationships, particularly with booking agents, to Future Yard's benefit and building a year-round pipeline of live events.</p> <p>To undertake your responsibilities in a manner consistent with Future Yard's Mission + Values.</p>
Reporting to:	Nick Simcock (Head of Live Events)
Terms and Hours of Work:	<p>Full Time (5 Days/40hrs per week), Permanent</p> <p>Work pattern;</p> <ul style="list-style-type: none">- 5 days per week office-based- 8 hours per day between 9am - 6pm (flexible around meetings and events at request)
Salary:	<p><i>Starting salary £22,672+, depending on experience</i></p> <p><i>Pay Band B, between £22,672 and £33,280</i></p>

Key Responsibilities:	<p>To book the most exciting talent, across all genres & styles, at the venue; whether that be international touring acts, established national talent or emerging locals.</p> <p>You will create and successfully manage key relationships with Live Booking Agents, ensuring an effective pipeline of live shows at Future Yard.</p> <p>You will undertake research and outreach to artists, through attendance at events, online research and via email, calls and other communication, building relationships which can be mutually beneficial as they grow through the many opportunities Future Yard can provide.</p> <p>You will work to create a roster of artists and bands, including local acts, to create a live pathway, starting with showcases and support slots and building to key showcase appearances on “all-dayer” line-ups and headline shows across our multiple stages.</p> <p>You will be required to negotiate fees based around sound budgets, proof read contracts and manage the diary of the various venue spaces accordingly.</p> <p>You will work with the Future Yard events team using defined processes to ensure the successful communication of bookings and transfer of necessary information to facilitate the successful delivery of the bookings you make.</p> <p>You will evaluate the success of event bookings and feedback to the wider team via regular meetings.</p> <p>This list is not exhaustive. You will from time to time be required to undertake tasks outside those described, in a manner which is reasonable.</p>
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