



FUTURE YARD

TECHNICAL PRODUCTION MANAGER

RECRUITMENT PACK
JULY 2025



ROLE SPECIFICATIONS

Title:

TECHNICAL PRODUCTION MANAGER

Department:

Operations

Reporting to:

**Head of Operations
(Liz Price)**

Contract:

**Permanent, full time or
0.8 (equivalent 4 days per week)**

Location:

**Future Yard, 75 Argyle Street,
Birkenhead, CH41 6AB**

Role description:

Future Yard are looking to recruit a **Technical Production Manager** to lead the technical delivery of our wide range of live music events at our venue on Argyle Street, Birkenhead.

The overarching scope of this role is to ensure the high-quality, technical delivery of all Future Yard's events programme, as well as providing leadership and management to the event's production team, as well as the management and maintenance of the venue's technical infrastructure.

Your primary discipline will be as a sound engineer, but you will also have oversight of all technical aspects of the venue, including live lighting and AV. You will be responsible for Future Yard's PA, lighting + AV systems, backline and technical infrastructure, arranging and undertaking maintenance and development as required.

Future Yard is also a training space, providing pathways into careers in the live music industry. We expect the Technical Production Manager to help embed this culture in the delivery of events, and to nurture new production staff as they develop their careers.

Salary:

Anticipated starting salary £27,000 - £30,000 (depending on experience). 0.8 option paid at Pro Rata.

The role sits within Future Yard's Pay Band C (£24,960 - £35,360)

Work Pattern:

Full Time (40hrs per week), Permanent

- x3 days per week, venue based.

- x2 event tech shifts per week. (Shifts are predominantly evening and weekend based with occasional day time hours for specific tasks, special events and daytime programming.)

0.8 role, 4 Days p/week (32 hours per week), Permanent

- x3 days per week, venue based

- x1 event tech shift per week. (Shifts are predominantly evening and weekend based with occasional day time hours for specific tasks, special events, and daytime programming)

Holidays:

28 days (pro rata) plus bank holidays.

As a member of the Future Yard family you will benefit from a range of bonuses, including: free entry to all Future Yard shows, training and social events, our cycle to work scheme, paid training, ongoing development opportunities and a brilliant range of staff discounts.

KEY RESPONSIBILITIES

- You will lead the technical delivery of our shows, providing technical expertise and leadership. Your primary discipline will be as a sound engineer, but you will also have oversight of all technical aspects of the venue, including live lighting and AV.
- You will be responsible for Future Yard's PA, lighting + AV systems, backline and technical infrastructure, arranging and undertaking maintenance and development as required.
- You will line manage our team of technicians, event managers and box office staff, ensuring we have a well-supported team in place for all our events. This includes managing a rota to ensure events are staffed appropriately, consistent with agreed budgets + operating patterns.
- You will oversee and support junior production team members, ensuring Future Yard's studio spaces and technical systems around the venue are maintained and in good working order.
- You will be a part of the advancing process for our events, providing technical input and expertise as required and supporting our Events Manager.
- Future Yard is committed to providing a range of pathways for local young people to develop the skills needed to embark on careers within the live music industry. We view all of our events as learning opportunities and you will regularly have trainees shadowing and assisting you on live events. You will be passionate about passing on your skills to the next generation and embrace the culture of exchange and skill sharing on which Future Yard is built.
- You will work closely with the Sound Check team to ensure our training programmes are delivered harmoniously, in deep partnership with the Production team.
- You will work within Future Yard's established systems + workflows for calendars, rota planning, event delivery plans, helping to shape and update these processes as we go to ensure they are fit for purpose.
- You will undertake occasional meetings as required with external promoters and organisers, using clear and timely communication to ensure all events are planned and delivered to a high-quality, within agreed budgets.
- You will create, manage and update processes for the successful delivery of events, including Event Management checklists and reports, Box Office checklists and reports, Technical checklists and manuals as required.
- On occasion, you may periodically take part in Future Yard's training programmes, sharing your skills with our Sound Check, and other programme groups.
- Ensure all event related sundries and consumables are fully stocked to deliver events (tapes, hazer fluids, wristbands, plugs, signage, for example).
- Maintain and clean usable event delivery areas, through well enforced processes, including backstage, side of stage, Box Office, merchandise area.
- You will take an active role in the Leadership Team at Future Yard including attending meetings as required and contribute to the successful running of the organisation.
- You will undertake one-to-ones with employed members of your team, supported by senior management. You will also take part in the recruitment process within the events team, as required.

This list is not exhaustive. You will from time to time be required to undertake tasks outside those described, in a manner which is reasonable.

THE IDEAL CANDIDATE

We are looking for an individual who is passionate about technical production with at least three years of professional experience as a live sound engineer.

We are particularly interested in hearing from production professionals who share Future Yard's passion and vision, and who have:

- A robust knowledge and experience of the workings of a grassroots live music venue
- Experience of live lighting within a live music venue – or a strong desire to expand your skills in this area
- An appetite to share your knowledge with young people, as part of Future Yard's training programmes
- Great team working skills, flexibility and an appetite to continually develop
- Excellent communication skills

You will be at the heart of a small, passionate team working in a fast-paced environment. We are looking for someone with excellent organisational skills, who can manage and prioritise their workload independently, while communicating clearly and effectively with their team, colleagues, visiting artists, crew and promoters.

You will be passionate about the positive role culture can play in people's lives and how it can bring communities together. You will share Future Yard's belief in the power of music as a transformational opportunity for Birkenhead, Wirral and Liverpool City Region.

You will be a well organised, disciplined self-starter.

Ideally you will have experience of managing a small team (though this is not essential, an appetite to do so is!).

A driving licence and access to a car would be desirable, though not essential.

The post holder will be required to undergo an enhanced DBS check.

Representing Future Yard

As a member of our Leadership Team, you represent Future Yard both in your work and beyond. You are expected to uphold its values of inclusivity, creativity and community, ensuring that every interaction – whether on stage, in educational settings, or in daily life – reflects the ethos of Future Yard. Your actions, both online and offline, should positively contribute to the organisation's reputation, fostering an inspiring and welcoming environment for all. Read more about Future Yard's [Mission + Values](#).

APPLICATION PROCESS

Deadline:

21st July 2025 (10am)

Interview:

Thursday 24th July 2025

**PLEASE CLICK HERE TO
SUBMIT YOUR APPLICATION**

Future Yard takes its safeguarding responsibilities to children and vulnerable adults very seriously and is committed to providing a safe environment for all who walk through our doors. We expect all our staff and volunteers to share this commitment.

Applications must be made via the application form linked below. You will be required to input your personal details and then asked to complete the required information.

You will be asked to upload a CV and personal statement detailing how you are the perfect fit for the role. We will also ask you to complete an anonymous Equal Opportunities questionnaire once you have submitted your application.

If you require any support with this process, please contact recruitment@futureyard.org.

FUTURE YARD



Future Yard is a non-profit community music venue at the heart of Birkenhead, in Wirral. Our mission is to utilise music as a transformational opportunity, based on the founding principle that *music can change the world*. In our case, this means improving the lives of local people and utilising music as a force for good in our town. We deliver a range of training, artist development and community programmes alongside our high quality live events. We are keen to work with people who share our vision of a dynamic, community music venue and are driven to deliver excellence.

This is a unique opportunity to join the team at one of the UK's most exciting new music organisations. Since fully opening in the summer of 2021, we have played host to artists such as Nadine Shah, Anna Calvi, Gruff Rhys, OMD, Doves, Black Country New Road, Everything Everything, English Teacher, The Zutons, Nubiyah Twist, Shame, Melt Yourself Down, Dry Cleaning, The Coral, Bodega and many more, with a programme encompassing the best

in contemporary alternative, jazz, electronic and experimental music.

Our **Annual Impact Report** provides a thorough overview of our work and priorities.

and watch this

SHORT FILM BY POWER TO CHANGE

